# PhD Supervision Agreement

Agreement between PhD Candidate, Supervisors and the University of Veterinary Medicine Vienna

## Personal Data

Registration (Matrikel) Number: insert data Date of birth DD.MM.YYYY

Last Name: insert data First Name: insert data

## Supervisors

1st PhD Advisor last name, first name: insert data
University, Institute: insert data

2nd PhD Advisor last name, first name: insert data
University, Institute: insert data

3rd PhD Advisor (if applicable) last name, first name: insert data
University, Institute: insert data

## Thesis Project

PhD Programme (if applicable): insert data

Project titel: insert data

Permission for animal experiment required [ ] yes [ ]  no

Permission for animal experiment attached [ ] yes [ ]  no

Permission number: insert permission number

**PhD Advisor/s and PhD Candidate agree on the following:**

1. The realization of the PhD Thesis is based on the proposal (exposé), the time and work schedule and course work according to the PhD Implementation Guidelines.
2. The PhD Thesis will be written in English
3. The PhD Thesis comprises at least ONE peer reviewed publication with the PhD Candidate as **first author** and ONE ADDITIONAL peer reviewed publication based upon the PhD research topic. The PhD Supervisor(s) are responsible for advising and supporting this aim. Progress has to be documented in the interim evaluations.
4. Periodically, at least annually, reports documenting progress and development of the thesis project have to be handed in (PhD advisory committee meeting form). In coordination with the PhD Advisor/s these reports are submitted to the PhD Curricular Committee and constitute an incremental part of the PhD Supervision Agreement in the form of annexes.
5. The advisor/s commit/s himself/herself to continuously oversee and discuss the progress of the thesis project and comment on handed in texts (interim reports, chapters, drafts etc.) within an adequate period of time in a written or oral way.
6. Preliminary course work: In consultation with the advisor/s the PhD candidate will attend the following courses with or without continuous assessment of coursework (seminars, lectures) and earn the following amount of ECTS credits insert ECTS\_\_\_\_\_\_\_. The update of this agreement is communicated through annual annexes based on the PhD Advisory Committee Meeting.

|  |
| --- |
| **Scientific Literacy (7 ECTS minimum , +2 ECTS optional)** |
| Description of course / activity (title, periodicity, duration etc.)[use the right mouse-key to insert additional lines if required] | ECTS |
| insert text | insert ECTS |
| insert text | insert ECTS |
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| insert text | insert ECTS |
| insert text | insert ECTS |
| insert text | insert ECTS |
| **Technical Skills / Methods (7 ECTS minimum , +2 ECTS optional)** |  |
| Description of course / activity (title, objectives, duration etc.)[insert additional lines if required] | ECTS |
| insert text | insert ECTS |
| insert text | insert ECTS |
| insert text | insert ECTS |
| insert text | insert ECTS |
| **Transferable Skills / Toolbox (7 ECTS minimum , +2 ECTS optional)** |  |
| Description of course / activity (title, objectives, duration etc.)[insert additional lines if required] | ECTS |
| insert text | insert ECTS |
| insert text | insert ECTS |
| insert text | insert ECTS |
| insert text | insert ECTS |
| **Teaching Assistance (2 ECTS)** |  |
| Description (title of course, periodicity, duration etc.)[insert additional lines if required] | ECTS |
| insert text | insert ECTS |
| insert text | insert ECTS |

1. The PhD candidate commits himself/herself to act according to the rules and regulations of Good Scientific Practice.
2. Any changes need to be communicated to the PhD Curricular Committee and to the Vice Rector for Study Affairs.

**Following supplements are required to accomplish this agreement:**

* PhD Application (including project description, work plan and time schedule of the PhD research project)
* Regular meeting protocols (PhD Advisory Committee Meeting)
* Others: insert text……………………………………….

Vienna, …………………….. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 name and signature 1st PhD Advisor

Vienna, ……………………… \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 name and signature 2nd PhD Advisor

Vienna, ……………………… \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 name and signature 3rdt PhD Advisor (if applicable)

Vienna ……………………… \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 name and signature PhD candidate

Vienna, ……………………… \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 name and signature head of organizational unit (if other than advisors)

**Copies to:**

* PhD Candidate
* PhD Curricular Committee
* Studienabteilung (VRL)
* Personalabteilung