vetmeduni
University of Veterinary Medicine, Vienna

Annex to Erasmus+ Inter-institutional Agreement
Institutional Fact-sheet[1]

A Information about higher education institutions

A 1   Institutional details

Name of the institution	Veterinärmedizinische Universität Wien / University of Veterinary Medicine, Vienna
Erasmus Code	A WIEN04
PIC	999851848
OiD	E10208722
Institution website	https://www.vetmeduni.ac.at
Online course catalogue	https://online.vu-wien.ac.at/VUWonline/webnav.ini

A 2   Main contacts

Contact person	Dr. phil. Ursula Maria Schober
Responsibility	Chief International Officer, ERASMUS+ Institutional coordinator; Inter-institutional agreement administrator; **Incoming** exchange student and staff adviser
Contact details	e-mail: ursula.schober@vetmeduni.ac.at, Phone: +43 1 25077 1107, Fax: +43 1 25077 1197

Contact person	Mag.vet.med. Michaela Pirker
Responsibility	ERASMUS+ departmental coordinator; **Outgoing** exchange student and staff adviser
Contact details	e-mail: michaela.pirker@vetmeduni.ac.at Phone: +43 1 25077 1128, Fax: +43 1 25077 1197

B Mobility numbers per academic year[2]

C Recommended language skills

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Veterinary Medicine	German	*B2/C1*
Student Mobility for Training	Veterinary Medicine	German, English	*B2/C1*
Staff Mobility for Teaching / Training	Veterinary Medicine	German, English	*B2/C1*

Level according to Common European Framework of Reference for Languages (CEFR), see
https://europass.cedefop.europa.eu/resources/european-language-levels-cefr

The course catalogue provides more information on the language of instruction:
https://online.vu-wien.ac.at/VUWonline/webnav.ini

For information on German language courses in Vienna please contact: international@vetmeduni.ac.at

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[1] To be viewed complementary to the Erasmus+ Programme Inter-institutional agreement
[2] Please refer to the Erasmus+ Programme Inter-institutional agreement

D Additional requirements

It is required, that students complete the online registration as soon as they receive the link and are asked to do so.

It is required that students be made aware of the minimum duration of an ERASMUS+ exchange period by their home institution and be assisted in the preparation of their learning/training agreement.

In order to welcome and assist incoming students and staff, they are required to report to the International Relations Office upon their arrival.

Vetmeduni intends to deal with requests for support of students and staff with disabilities on an individual basis.

E Calendar

1. Applications/information on students nominated* must reach our institution by:

SMS	Nomination	Application
Autumn term (1 October – 31 January) *incl. mid-term vacation period* **(February)**	1 May	1 June
Spring term (1 March – 30 June) *incl. summer vacation period* **(July - September)**	1 October	1 November

SMT	(Nomination)	Application
Autumn term (1 October – 31 January) *incl. mid-term vacation period* **(February)**	1 April	1 May
Spring term (1 March – 30 June) *incl. summer vacation period* **(July - September)**	1 September	1 October

2. We will send our decision within two weeks. However, the organization of placements may take more time for the decision by the respective units.

3. A Transcript of Records or Certificate will be issued at the end of the exchange period or as soon as all student records have been entered into the *VetmedOnline* system. It should normally not exceed four weeks according to the Erasmus Charter for Higher Education guidelines

4. Termination of the agreement[3]

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[3] Please refer to the Erasmus+ Programme Inter-institutional agreement

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F Information

1. Grading system

1 = excellent, 2 = good, 3 = satisfactory, 4 = sufficient, 5 = insufficient;
A = recognised, E = successfully completed, M = pass with distinction, B = pass, N = fail

ECTS Credits: Vetmeduni uses the European Credit Transfer and Accumulation System (ECTS), which is a workload-based system for measuring and comparing study results. The student is awarded a certain number of ECTS credits for each course, which reflects the workload necessary to complete a course successfully. Credits are awarded only when the student has fulfilled the course requirements, for example regular attendance. The credits are allocated in accordance with the standard workload determined by the respective study and examination regulations whereby one credit equals 25 hours of study.

2. Visa

Information and assistance can be provided by the following contact points and information sources:

Website	https://oead.at/en/to-austria/entry-and-residence/
Contact details	e-mail: international@vetmeduni.ac.at, Phone: +43 1 25077 1107, Fax: +43 1 25077 1197

3. Insurance

Health insurance is obligatory.
EU citizens: European Health Insurance Card (=blue card)
Non-EU: a copy of the application for health insurance at e.g. WGKK (Wiener Gebietskrankenkassa)

Information and assistance can be provided by the following contact points and information sources:

Website	https://oead.at/en/to-austria/scholars/before-arrival/insurance
Contact details	e-mail: international@vetmeduni.ac.at, Phone: +43 1 25077 1107, Fax: +43 1 25077 1197

4. Housing

Information and assistance can be provided by the following information sources:

Website	www.vetheim.at VetHeim Student apartment house http://www.stuwo.at/en/dormitories/vienna/dormitory-vienna-dueckegasse/ Dormitory Donaufeld https://www.oejab.at/en/students/dormitories/donaufeld ÖJAB Haus Donaufeld international@vetmeduni.ac.at
Contact details	e-mail: international@vetmeduni.ac.at, Phone: +43 1 25077 1107, Fax: +43 1 25077 1197

We advise all incoming students and staff to start looking for accommodation as soon as the application documents have been returned to the home institution.