

Joint-Study Free Mover Funding for students

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Target group:

- Regular students of the University of Veterinary Medicine, Vienna, who have not exceeded the statutory minimum study duration plus one semester per stage of study at the time of application.

Short description:

- The Joint Study Freemover Funding supports the completion of the following compulsory courses and compulsory internships abroad:

Diploma program Veterinary Medicine

- Clinical Rotation I
- Internship

Bachelor studies Biomedicine & Biotechnology and Equine Science

- Practice

Master program Comparative Biomedicine

- Practice, Technology training

- This support aims to
 - increase the international visibility of Vetmeduni
 - promote student mobility

General funding guidelines:

- **Mobility to the country or origin is NOT supported without exception!**
- If there is a way of funding the stay abroad according to Study Grant Act (Studienbeihilfengesetz) or by another mobility program (e.g Erasmus Plus), this funding opportunity must be utilized. A Joint Study Free Mover funding is not possible in this case.
- **The receipt of an additional funding is subject to reporting!**
- Study / Internship abroad are not based on cooperation agreements and must be arranged by the students independently.

- **Clinical Rotation I – Livestock** and/or **Clinical Rotation I – Companion Animals** can only be completed at suitable host institutions and only on condition that **the minimum length of stay** is five weeks (Livestock) or 9 weeks (Companion Animals), respectively.
- **Internships, practice** and **technology training** may be completed at any suitable, foreign institution after consultation.
- Applications that are **incomplete**, not complying with the funding guidelines or **not timely submitted** will be ignored.
- The maximum funding period depends on the field of study
 - diploma program Veterinary Medicine: a maximum of 2 months per calendar year, or up to 4 months during the entire degree program
 - bachelor program Equine Science: a maximum of two months
 - bachelor program Biomedicine and Biotechnology: a maximum of 8 weeks
 - master program Comparative Biomedicine: a maximum of two months
- There is no legal entitlement to the award of funding

Application Requirements:

- The minimum duration of study abroad is 14 days
- Diploma program Veterinary Medicine
 - **Clinical Rotation I:** successful completion of General Propaedeutics (LE+ EX) and Special Propaedeutics I and II as well as completion of partial diploma examination „Diseases“ of the second diploma examination.
 - **Internships:** completion of each given total exam (see Item 3.12 of the curriculum)
- Bachelor program Equine Science
 - practice, see point 4.3 of the curriculum
- Bachelor program Biomedicine & Biotechnology
 - practice is to be completed in the 3rd year and comprises a total of 12 weeks (2 x 6 weeks or 8 + 4 weeks)
- Master program Comparative Biomedicine
 - practices and technology training are to be completed in the 3rd semester and comprise 8 weeks and 2 weeks, respectively

Application documents:

- Application form, duly filled in at **Mobility Online**
- Written invitation (Letter of Acceptance) of the host institution with as detailed as possible description of the exchange program, a list of learning outcomes and specifying the exact dates of the exchange period
- advance notice of approval (Vorausbescheid) of the Vice Rector for Study Affairs and Clinical Veterinary Medicine (AFTER positive review of the application requirements (see above))

Deadline for submission:

- Ongoing, but at least 2 months before the intended stay abroad

Financing:

- The extent of funding will be determined basically and primarily in accordance with available resources.
- The flat amount of funding per applicant for living expenses is
 - in Europe: from € 420.00 to € 520.00 per month (depending on the country)
 - outside Europe: € 700.00 per month
- The single travel allowance per applicant is
 - in Europe: € 150,00
 - outside Europe: € 700.00
- There is a **reporting obligation** for the beneficiary regarding unforeseen or unavoidable events (e.g. illness, pregnancy, non-compliance with the legal requirements of study or similar), which lead to a shift of the starting date or premature termination of the stay abroad.
- **Refund:** Ignoring of this reporting obligation (see above) or spending the money not according to the funding purpose, especially in violation of mandatory reporting, there is an obligation to pay back the funding. The amount of the repayment is decided on a case to case basis and may include a partial amount or the total amount of received funding.

After the stay abroad

Within two weeks the following documents must be uploaded in Mobility Online:

- Official and detailed confirmation about the duration and content of the stay abroad by the host institution (forms the basis for the recognition decision by the Vice Rector for Study Affairs and Clinical Veterinary Medicine).
- Report (according to the template Joint Study Freemover Report)

Frequently Asked Questions regarding the funding process:

- **Decision making regarding the allocation of funding?**
 - Verification of completion and compliance with formal criteria (general funding guidelines, application requirements) at the office of submission.
 - presentation of the application and decision within one month of the request
- **When and how are beneficiaries informed of the decision?**
 - Immediately after the decision is made, a written notice of award or rejection will be sent through e-mail by the IRO along with a declaration of acceptance.

■ **How will the funding be transferred?**

- The payment is made in two installments: (75%) before the start of the stay abroad, but only after receiving the statement of acceptance and compliance with the legal requirements of study (see Application Requirements).
- As soon as possible after submission of the required documents and recognition of foreign academic performance by the Vice-Rector for Study Affairs and Clinical Veterinary Medicine (see After the stay abroad), the residual amount of funding (25%) is transferred to the student's account by the finance department of the University of Veterinary Medicine, Vienna.