Virtual Meeting Etiquette

⇨ Please enter the virtual room 10 minutes before a panel is starting, so you can check your connection. It would be nice, if you enter your name at the entrance. Your name will show up in the chat function and the participants list, which will contribute to an open and polite culture of discussion.

⇨ Entering via the guest link will enable you to follow the presentations and to leave comments in the chat. We kindly ask you to attend ideally for one complete panel at least, which will allow you to take part in the discussion and minimizes disturbance. A panel consists of three 20-minutes presentation and a 30-minutes discussion.

⇨ During presentation: Please be respectful to the speakers and do not post comments or ‚raise your hand' during the presentation.

⇨ During discussion: You may raise your hand or post a comment in the chat to indicate that you want to pose a question or make a comment. In this case, the moderator will allow you to switch on your micro and your camera. Please introduce yourself briefly in the first place. Please speak loud and clear, ideally using a headset, and look to the camera.

⇨ We are happy that, Peter Fuereder will provide technical support, while Katharina Dieck will take care of any organizational and/or procedural issue during the conference. You may send them a personal message via the chat function, whenever you experience a difficulty.

Thank you for taking our recommendations in mind!